



# Behaviour Policy: Coronavirus Addendum

Approved by:	Full Governing Body	Date:
Last reviewed on:	September 2021	
Next review due by:	September 2023	

## Contents

1. Scope.....	2
2. Expectations for pupils in school .....	2
3. Expectations for pupils at home .....	5
4. Monitoring arrangements.....	6
5. Links with other policies.....	6

---

## 1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

## 2. Expectations for pupils in school

### 2.1 New rules

Some of the rules introduced to manage infection risk remain in place until further notice. During periods of heightened risk in school we may reinstate some or all of the additional rules below to help us manage levels of infection onsite with the aim of reducing the need for school closure for groups or the whole school community. When they are in force we expect students to follow the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents will be informed by letter or school comms message that these rules are being reinstated.

Parents should support their child/ren to follow basic rules and any new procedures when they need to be put in place. Parents should contact Mrs. Curry, our Inclusion Manager, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

### Arriving and leaving the school:

#### Basic rules

- Students will only bring the agreed items onto the school premises e.g. lunch box, book bag, water bottle and coat
- Students will wear PE kit to school on days that their class has a PE lesson – kit bags will not be brought to school
- Students will be collected from their classroom or agreed collection point at the end of the day and leave the school premises immediately following the one-way system.

#### Additional Rules that may be applied:

- Pupils will arrive at a set time based on their surname, and enter the school premises independently making their way to the classroom. Where a student with additional needs requires support to separate from their parents or find their way this will be provided on a case by case basis.
- On arriving in school students will wash their hands or use hand sanitizer to reduce the risk of them transferring any coronavirus into the school

- Students are not allowed to go onto the adventure playground or touch any school equipment outdoors when arriving or departing from the school grounds

## **Health and Hygiene:**

### **Basic rules**

- Students should use hand sanitizer or wash their hands regularly throughout the school day
- Students should cough into the crook of their arm and avoid using their hand. If they forget, they must use hand sanitizer afterwards.
- Students should avoid shouting, coughing or sneezing at or towards others or over school equipment
- Students who feel that they are developing coronavirus symptoms or feel unwell, e.g. a new or continuous cough, a fever etc. must inform an adult with their class group.
- Students must ask to leave the room to use the toilets in school so that staff can manage the numbers of students to support social distancing. Only one student from a class will be permitted to go to use the toilet at a time. Students must keep their distance from peers in the toilets and use them as marked to ensure everyone stays safe. Students must wash their hands for 20 seconds after using the toilet and before returning to the classroom.
- Where a student with additional needs requires support to do these things it will be provided on a case by case basis.

### **Additional Rules that may be applied:**

- Students must wash their hands for 20 seconds or use hand sanitizer regularly (particularly on entering and leaving the school building or classroom) and when directed to by an adult. Students must use a tissue to catch sneezes and blow their nose following the 'catch it, bin it, kill it' procedure.

## **Moving around the classroom and school:**

### **Basic rules:**

- Class groups will follow the usual school rules when moving around the school or walking on the left and without talking when indoors

### **Additional Rules that may be applied:**

- Students will have a designated space in their classroom and will be expected to stay in that space
- Students should ask permission to leave their class space so that adults can ensure movement around the classroom takes place safely and with appropriate social distancing
- When moving around the school, students will follow the one way system and use the exit and entrance doors to ensure social distancing
- When moving as a class group, students will form a socially distanced line and move under the direction of an adult who will manage any situations where another group is met

## **Break times and lunchtimes:**

### **Basic rules:**

- Students will be expected to stay in a designated seat to eat their lunch in the studio or classroom

- Students will wash or sanitize their hands before eating

**Additional Rules that may be applied:**

- Students will eat fruit snacks or lunch in their designated space in their classroom
- In the playground, students will stay in their designated area with the members of their class bubble and not enter areas used by other groups
- Students will have access to play equipment for their group and activities such as the adventure playground on a rota basis. Students will follow adult instructions with regards to handling and hand cleaning when using these items to keep them safe.

**Use of equipment in school:**

**Additional Rules that may be applied:**

- Students may not bring day to day stationery and pencil cases into school – they will have personal equipment provided for them to use.
- Students must use their own equipment and not touch items that are designated for another student. Where this happens by accident, hand sanitizer must be used by both parties and the equipment replaced.
- Students must follow adult instructions for use of shared equipment with regards to hand sanitizing, cleaning and quarantine of items to allow for risk to be minimized.

**Interactions in school:**

**Basic rules:**

- Adults and students on site must not shout at, spit at, cough at or bite another person in school as these are high risk activities for coronavirus transmission

**Additional Rules that may be applied:**

- Students are not required to wear face masks but can wear one if they wish
- Students are not required to socially distance for 2m from peers but should try to maintain a space between themselves as far as possible
- Students are expected to socially distance from adults and should respect that adults will stay a distance from them unless the adult makes clear otherwise. In situations where an adult and child are closer than 2m, this will be followed by appropriate hand sanitizing etc. to minimize the risk of the interaction.

## **2.2 Rewards and sanctions for following rules**

To help encourage pupils to follow the above rules, we will:

- Display signs, teach routines and give regular reminders
- Make clear when additional rules are being applied and explain the reasons why
- Adults will role model following these rules
- Students will be given verbal praise for remembering to follow the rules
- Rewards such as house points, merits and golden time will be used to reinforce and motivate students to follow these rules

However, if pupils fail to follow these rules, we will:

- We appreciate that some students will accidentally break these rules until they are familiar with them. In these cases, the correct behaviour and choices will be explained to the student and the consequences of their actions explained as appropriate. Staff will implement procedures to reduce the risk associated with their actions e.g. quarantining items of equipment or further hand washing.
- Where a student regularly or purposefully breaks these rules the following procedure will be followed:
  1. Students will be given a verbal warning
  2. Students will be given a consequence for their action in school and parents will be informed by phone call or when they collect the student that their child is struggling to follow these rules
  3. If the behaviour persists, students may be removed from the activities where this causes an issue e.g. internal exclusion from break times
  4. Where a child's behaviour constitutes a health and safety risk to other students or staff with regards to exposing them to undue risk of coronavirus transmission, parents will be asked to implement a period of home study.
  5. In extreme cases, where a student deliberately breaks the rules with the intent of harming others, the school will implement the exclusion policy.

## 2.3 Changed rules

Until further notice, we will alter the following school rules:

- Attendance is mandatory from September 2021. However, students who need to self-isolate as a result of a positive PCR test for Covid will be expected to be absent for a period of up to 14 days. In all other respects, the school attendance policy and sanctions will apply.
- We will be modifying the school uniform policy and rules. Students will be expected to come to school in PE kit on the days their class has PE until further notice.

## 3. Expectations for pupils at home

### 3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mrs Curry, our Inclusion Manager, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Undertake their provided programme of work daily and log into DB Primary where they have appropriate access to do so
- Complete work to the deadline set by teachers and return this for marking and feedback by the agreed method
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work so that appropriate adjustments can be made
- Use proper online conduct, such as using appropriate language in messages

### 3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

- Contact the family to ensure accessibility of the learning activities the student is being expected to complete

- Support the family in implementing the programme through providing advice and strategies to implement at home

#### **4. Monitoring arrangements**

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks during term time by the Executive Senior Leadership Team. At every review, it will be approved by the pastoral committee of the Governing Body and the full governing body will review at their half termly meetings.

#### **5. Links with other policies and documents**

This policy links to the following policies, documents and procedures:

- › Child protection policy
- › Behaviour policy
- › Health and safety policy
- › Attendance policy
- › Special Educational Needs policy
- › Uniform policy
- › Exclusion Policy
- › Return to school advice and risk assessments
- › Staff Handbook